

STUDENT GRIEVANCE REDRESSAL COMMITTEE

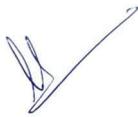
Ref. No: RCL/XXIII/2024-2025/2

CIRCULAR

Student Grievance Redressal Committee Meeting is scheduled to be held on 30th December, 2025. Members of the Student Grievance Redressal Committee shall be present in the Board Room at 01.30 PM.

AGENDA:

1. Opening of the Suggestion box and removing the contents.
2. Discussion on general welfare and measures to strengthen and provide better environment for students.



FACULTY CO-ORDINATOR



PRINCIPAL

STUDENT GRIEVANCE REDRESSAL COMMITTEE

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REPORT

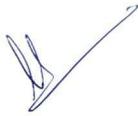
The Student Grievance Redressal Committee assembled on 31st December, 2025 at 03:30 PM for the implementation of the following agenda:

1. Opening of the Suggestion box and removing the contents.

The Student Grievance Redressal Committee in the presence of the Chairperson and members opened the suggestion box lock and procured two anonymous suggestions from the students and three Letters of Students.

SUGGESTIONS:

1. Increasing lunch hour
2. Maintenance of restrooms.
3. Comment on Accounts Staff.
4. Requesting library to allow personal books inside the library.
5. Grievance on cleaning of curtain and benches in class.
6. Projector and Fan issue in the classroom 1 year B.B.A.LL.B. section A



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ACTION TAKEN REPORT

The Student Grievance Redressal Committee assembled on 12th January, 2026 at 01:30 PM for the recording of the action taken of the following suggestions:

Sl. No.	Suggestions	Action Taken
1.	Extension of Lunch Hour	It is unanimously decided that the lunch hour duration is adequate for the students to go to the canteen and return to the classes. Lunch hour stands unchanged.
2.	Letters on the Maintenance of restrooms	Inspection carried and issue resolved.
3.	Maintenance and provision of handwash in boys' restrooms.	Inspection carried and issue resolved.
4.	Requesting library to allow personal books inside the library.	It is unanimously agreed upon that the library policy is very clear upon the same that no personal copies, the same title which is in stock of the library shall not be allowed in the library. However, personal copies that are not in stock of the library will be allowed upon a written request to the library. Hence grievance stands resolved.
5.	Grievance on cleaning of curtain and benches in class.	Inspection carried and issue resolved



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